



1029 Fletcher Ave., Suite 100
Indianapolis, IN 46203
www.kibi.org

Please submit cover letter and resumes by
10/16/2020
Click [HERE](#) to submit
For questions, contact jobs@kibi.org

Keep Indianapolis Beautiful (KIB) is a dynamic nonprofit organization with smart, motivated employees who work hard to make an impact in our community. KIB’s vision is a vibrant city, with every neighborhood landscape thriving and well, and its people empowered, mobilized, and devoted toward that vision.

Job Title: Landscape Crew Member
Full-/Part-Time: Part-Time (up to 28 hours per week)
Regular/Temporary: Temporary
Salary: \$15.00 per hour

This position is available with funding from the CARES ACT. To be eligible for this position, candidates must meet the following criteria:

1. Access to reliable transportation
2. Reside at an address within Marion County
3. Self-certify the individual is unemployed, partially employed, or unable or unavailable to work due to one of the following, but is otherwise able to work and available to work within the meaning of Indiana Law:
 - The individual or a member of their household has been diagnosed with COVID–19;
 - The individual is providing care for a family member or a member of the individual’s household who has been diagnosed with COVID–19;
 - A child or other person in the household for which the individual has primary caregiving responsibility is unable to attend school or another facility that is closed as a direct result of the COVID–19 public health emergency and such school or facility care is required for the individual to work;
 - The individual is unable to reach the place of employment because of a quarantine imposed or has been advised by a health care provider to self-quarantine or the individual’s place of employment is closed as a direct result of the COVID–19 public health emergency.
 - The individual was scheduled to commence employment and does not have a job or is unable to reach the job or had to quit his or her job as a direct result of the COVID–19 public health emergency;
 - The individual has become the breadwinner or major support for a household because the head of the household has died as a direct result of COVID–19;
 - The individual meets any additional criteria established by the Secretary for unemployment assistance under section 2102(a)(3)(A)(ii)(I) of the Cares Act.

Purpose:

This position will help to support the program implementation for Keep Indianapolis Beautiful programs. This will include support of the Community Forestry, IPL Project GreenSpace, GreenSpace Sustainability Program and Great Indy Cleanup programs.

Functions and Responsibilities:

Duties will include but not limited to:

1. Community Forestry
 - a. Project prep including loading and unloading of trees, mulch and other materials
 - b. Project day support by properly installing, mulching and staking trees, along with watering trees depending on conditions
2. GreenSpace implementation support
 - a. Project prep including material (stone, mulch, gravel)
 - b. Project day support by properly installing tree and native plants, assisting with hardscape construction (patios, pathways, fences benches etc.), and supporting volunteer management
 - c. Post project day cleanup
3. GreenSpace Sustainability
 - a. Project day support through volunteer management and implementation work
 - b. Past project evaluation support
4. Urban Naturalist team support
 - a. Work alongside current team at invasive removal and pruning projects to further work that needs completed
5. Great Indy Cleanup
 - a. On project days, working to pick up litter to ensure project site looks better than prior to arrival
 - b. Potential to be dispatched to parks, neighborhoods or right-of-way for proactive removal of litter

Required Skills:

Candidates for this position should be willing and able to perform the following:

- Work outdoors in all types of weather conditions
- Willing to work some evenings and weekends, depending on project to be completed
- Be able to perform manual labor for many hours a day, multiple days per week
- Lift at least 50 pounds
- Use hand tools such as saws, pruners, shovels, pickaxes
- Flexibility for various types of work on a daily basis
- Communicate with and work well with teammates, volunteers, and other staff members

Keep Indianapolis Beautiful helps people and nature thrive most effectively when we reflect the diversity of perspectives, voices, and abilities found throughout our city. The principles of diversity, equity, and inclusion are essential to our work, from supporting biodiversity in nature to engaging communities. KIB is an equal opportunity employer that encourages applicants, including persons of color, people who are LGBTQ, veterans, people who are multilingual or multicultural, and individuals of various ages and abilities to help us create a team with a broad range of backgrounds and thinking.