



NeighborWoods is a national effort to replant entire communities through partnerships to plant and tend trees in urban areas. The NeighborWoods program, in partnership with the City of Indianapolis, will plant 100,000 trees throughout Indianapolis over the next ten years.

A PROGRAM OF



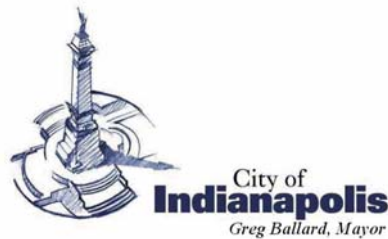
*Uniting people to beautify the city,
improve its environment
and foster community pride.*

NEIGHBORWOODS HONORARY CHAIRS

Senator Richard G. Lugar, Gerald Bepko, Jim & Meg Irsay, Christel DeHaan

IN PARTNERSHIP WITH

MAJOR SPONSORS



GUIDELINES FOR NEIGHBORWOODS PROJECTS

Important: Please read these guidelines and follow these steps before applying for NeighborWoods trees!

Get Acquainted

- **Take a Walk**
 - This community tree planting must be located in Marion County. Plan to plant at least 20 trees for your project.
 - Take a walk around your neighborhood or on your block, by yourself or with a group of other neighbors. Notice spaces throughout your community that are calling for trees to be planted.
- **Meet Your Neighbors**
 - Share with neighbors your interest in trees.
 - Form a small group that will help you begin to organize the planting.
 - Ask them to share the ideas with *their* neighbors – this is very important.

Get In Touch

- **Contact Keep Indianapolis Beautiful**
 - Let us know your interest in organizing a neighborhood tree planting. Call Andrew Hart at 264-7555 x110 or e-mail him at ahart@kibi.org.
 - Request FREE TREES door hangers to distribute to neighbors.
- **Reach Out to Neighbors**
 - Have a group or neighbors help you distribute door hangers to residents and businesses.
 - Whenever possible, verbalize the expectation that neighbors and business owners are committed to tree preservation. Tree preservation entails watering each tree with 15 gallons of water each week Spring – Fall for the first three years.
- **Follow-up**
 - Follow-up with neighbors that requested to be involved. Invite them to participate in your efforts, take part in a tree planting and/or help care for a tree.
 - Compile a list of addresses where trees will be planted. You will need to include this in your NeighborWoods application.

Get It Done

- **Apply for Trees**
 - Apply for a NeighborWoods tree planting! You may apply at anytime, though to be considered for a Spring planting we will need your application by November 1st of the previous year. To be considered for a Fall Planting we will need your application by May 1st of the current year.
 - This application is available on our website at www.kibi.org, or you may request the application to be sent through the mail by calling 317.264.7555.
 - Keep Indianapolis Beautiful will contact you once we process your request, and we will work with you to plan your tree planting project! Please give Keep Indianapolis Beautiful at least 2 weeks to process your request. At this time, we will work with you and your neighbors to determine tree species selection.

Applicant Information

Neighborhood, Organization Name (if applicable): _____

Contact Name/Title: _____

Address: _____ Zip: _____

Phone Number: _____ Daytime Phone Number: _____

Email Address: _____ Township: _____

1. Briefly describe your vision or mission:
2. General location of tree planting (Trees must be planted in Marion County.):
3. Number of trees to be planted (A minimum of 20 trees are strongly recommended. Species selection will be determined at a later date.):
4. If trees are going to be planted in front of homes or businesses, a representative from each address should help on the planting day. How will you encourage this?
5. How many volunteers can you commit? How can you ensure that they will participate? (A recommended guideline is one volunteer per tree. If you plan on planting 20 trees, plan on needing 20 volunteers.)
6. Do you anticipate needing extra volunteers?
7. The NeighborWoods program is a partnership. KIB will provide trees, tools, mulch, and technical assistance. You will be expected to provide food, drinking water and restrooms for the volunteers. Do you have a plan to provide the above mentioned amenities?

Tree Preservation

1. All trees must be watered once per week with 15 gallons of water from May until October for 3 years. How will this be accomplished?
2. Who specifically will carry out your tree preservation plan? Who will be responsible for insuring this plan is being implemented?
3. How will water be accessed for your project?

Tree Preservation List

PLEASE PRINT LEGIBLY

	Address:	# of Trees:	Who is Responsible for Preservation of this tree?
1.			
2.			
3.			
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Application Certification

Please carefully read the following and sign. This page must be completed in order for application to be valid.

We have carefully read the information provided about the NeighborWoods program. If we receive assistance, we pledge to be good stewards of the resources received, not only by working cooperatively with KIB staff to complete our projects to the best of our ability, but also through our commitment to long-term care for the projects we implement.

Project Organizer

Date

Community Member

Date

Community Member

Date

Community Member

Date

Please return your application to:

**Andrew Hart
Keep Indianapolis Beautiful, Inc.
1029 Fletcher Ave, Suite 100
Indianapolis, IN 46203
Fax: 317-264-7565
Email: ahart@kibi.org**

**If at ANY time you have a question about any part of this application,
please contact Andrew Hart at 264-7555 ext. 110 or ahart@kibi.org.**