



Sample GreenSpace Project Preservation Worksheet
(not all activities apply to all projects)

Activity/Item	Frequency	Responsibility (who)
Watering trees	15 gallons per week	_____
Watering shrubs	5 gallons per week	_____

Note: watering is for first three growing seasons after planting, May 1-Nov 1

Watering flowers	1 gallon per week	_____
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Note: Perennial flowers should be established after two summers, but would need water in August/September and/or a drought summer

Mulching trees, etc.	Once per year	_____
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Build the mulch in the shape of a ring around your tree, mulch should not touch the trunk of the tree.

Staking leaning trees	Only as needed	_____
Pruning tree limbs	Only as needed	_____

Note: *Other ways to help your tree:*

- Let your tree be natural (no fertilizer, rope, wire, paint, etc.)*
- Avoid damaging the bark of the tree with mowers and string trimmers.*
- Do not prune your tree without consulting a professional arborist and/or attend a pruning workshop*

Weeding flower beds	Every other week	_____
Weeding or spraying walkways	Every other week	_____
Mowing grass	Weekly or as needed	_____
Picking up litter	As needed	_____
Storm cleanup	As needed	_____
Trimming vines	As needed	_____
Cutting back flowers	Late fall	_____

Picnic tables/benches	Tighten bolts once a year	_____
Picnic shelters/arbors	Tighten bolts once a year	_____
Walkways and patios	Level or sand once a year	_____
Playground equipment	Tighten bolts once a year	_____

I agree to supervise and monitor that the above activities are being followed (as appropriate for the project)

Name

Association

Date